



The Village of West Jefferson Building Department

28 East Main Street
West Jefferson, OH 43162

Thomas A. Hale, CBO, RBO
Phone: 614-379-5246 Fax: 614-879-5326

RESIDENTIAL ELECTRICAL APPLICATION

PLEASE PRINT OR TYPE

APPLICATION NO: _____

PLEASE SEE SUBMITTAL REQUIREMENTS PART B

1. PROJECT INFORMATION

Project Address _____

City/State/Zip Code _____

Project Description/Size of Service _____

This project is:

- ☐ Part of other New Construction, Alterations, or Change of Use
☐ Electrical drawings included with building plans
☐ A stand-alone New Work Project, Addition, Upgrade or Repair

Power for this property will be supplied by

☐ Ohio Edison ☐ AEP

Ohio Edison Notification # _____

2. PROPERTY OWNER

Name _____

Phone _____

Address _____

City, State, Zip Code _____

3. ELECTRICAL CONTRACTOR

Contact Person _____

Cell Phone _____

Company Name _____

Address _____

City, State, Zip Code _____

Phone _____ Fax _____

E-Mail _____

4. APPLICANT

Contact Person _____

Company Name _____

Address _____

City, State, Zip Code _____

Phone _____ Fax _____

E-Mail _____

I hereby certify that I am the Owner of Record, that I have been authorized by the Owner to make this application as his Agent, and that we agree to conform to ALL laws of the County and the State, and that all information on this application is truthful to the best of my knowledge. I also understand that **UPFRONT FEES ARE NON-REFUNDABLE AND NONTRANSFERABLE.**

Applicant Signature _____ Date _____

OFFICE USE ONLY

ELECTRICAL PERMIT FEES

☐ Application Fee\$40

Services

☐ 100amp or less.....\$5

☐ 101-200.....\$6

☐ 201-400.....\$7

☐ 401-600.....\$8

☐ 601 and over.....\$10

☐ Swimming Pool Bonding.....\$5

☐ Temporary Pole.....\$5

☐ Field Inspection.....\$45 x _____ = _____

☐ Plan Review Fee.....\$20

☐ Work Without Permit.....\$200

SUBTOTAL _____

1% OBBS State Assessment Fee _____

TOTAL ELECTRICAL PERMIT FEE _____

OFFICE USE ONLY

Received: ☐ Counter ☐ Mail ☐ Fax ☐ E-mail

Date _____ Intake Person _____

Plans Reviewed by _____ Date _____

Plans Approved by _____ Date _____

Notified Permit ready by _____ Date _____

Paid _____ Date _____

RESIDENTIAL ELECTRICAL PLAN SUBMITTAL FORM Part B

General Instructions

- The plan submittal form must be filled out completely.
- The application may be faxed or e-mailed to our office at anytime. Once the application is approved the staff will call the applicant indicating approval and total cost of permit. It is the applicant's responsibility to check periodically on the status of this application.
- All work shall conform to the 2014 National Electrical Code.

Submittal Requirements

1. Submit a one-line drawing complete from the point of service delivery from the utility, showing the size and type of all service conductors, grounding conductors, raceways, feeders and all panels and sub-panels.
2. Indicate the temperature rating of lugs if conductor size is based on ratings greater than 75°C.
3. Provide panel schedule if adding new circuits.

For more information or questions:

The Village of West Jefferson Building Dept.

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thale@westjeffersonohio.gov

28 East Main St
West Jefferson, OH 43162
(614) 379-5246 or 614-879-5339
(614) 879-5326 fax

Website: www.westjeffersonohio.gov

Office Hours

7:30 a.m. to 3:30 p.m.
Monday through Friday